



Yorkshire Ramblers' Club

Hut Booking Terms and Conditions

As with all club huts, there are some straightforward terms and conditions which apply to all non-members hiring Lowstern or Low Hall Garth. By making a booking on our website you will be considered to have read and agreed to these Terms and Conditions on behalf of all members of your party.

Hut bookings should preferably be made on-line at: <http://www.yrc.org.uk/huts/booking/>

Bookings not made on-line will be accepted only at the Huts Booking Secretary's discretion.

Provisional Bookings: All bookings will remain *provisional* until confirmed by the Huts Booking Secretary, and receipt of deposit, if required.

Deposit: For group weekend bookings there is a minimum charge and deposit of: £150.00 per weekend (Friday/Saturday nights).

Booking Status: The hirer will receive notification emails from the Huts Booking Secretary when your booking status changes from Provisional, to Reserved and Confirmed, together with a Booking Number to be used in any correspondence and in the Signing-In Book at the hut.

Keys: A week before the booking commences, the hirer will be sent a leaflet with information about the keys and a fees slip to accompany any posted cheques for the balance of fees following the stay.

Payment: The balance of fees is payable immediately after the hire, in accordance with the entries in the Hut Signing-In Book and reported by email to bookings@yrc.org.uk or by post using the fees slip provided in the notification email. Hut fees should preferably be paid by Bank Transfer to the YRC Hut Account No. 72005688 Sort Code 53-70-00. ***Please reference your Booking Number.***

Young Persons: Any youngsters under the age of 18 **must** be accompanied by a parent, legal guardian or an adult *in loco parentis* who has formal permission from the parents of the young person being supervised.

The parent or carer **must** be mindful of the need to safeguard children in their care by ensuring that the sleeping arrangements are appropriate for their children and for the needs of the other members and guests staying in the hut.

The YRC carries out regular risk assessments of its huts to highlight potential hazards and takes reasonable steps to minimise any such risks to users. However, Club huts are not designed with children in mind, therefore the parents or carer **must** read the respective Hut Handbook and in addition, make their own assessment of the possible risks, considering the age and capabilities of the child in their care, who should be always kept under close supervision at all times.

Fire Safety: All formal and informal groups irrespective of size **must** nominate a responsible person to act as fire warden. This person will usually be the organiser or the leader of the party. An individual will be their own fire warden.

The visiting fire warden **must ensure that everyone in their party is promptly registered** in the Signing-In Book on arrival. This is a **mandatory fire safety requirement**.

The fire warden **must** make themselves familiar with the fire safety arrangements as detailed in the posted Fire Action and Fire Precaution Notices, and the Fire Escape Plan. These are also detailed in

the Hut Handbook which may be viewed and downloaded before arrival from the relevant Hut page: <http://www.yrc.org.uk/huts/ycr-huts/>.

The fire warden **must** also enquire whether any of their party have any special needs or sensory impairments in the event of an emergency evacuation and ensure that these are taken into account, providing appropriate assistance using a 'buddy' system where necessary.

In the event of an emergency evacuation, the visiting fire warden **must** ensure that all members of their party (and any other visitors present) promptly leave the building by the nearest exit and report to the Assembly Point. When out of the building, the fire warden will immediately dial 999 using a mobile phone to call the Fire Service, then conduct a role call using the Signing-In Book.

All groups and any individual visitors **must** collaborate to ensure that everyone is accounted for in the event of an emergency evacuation.

Signing-In Book: all visitors **must** fill in the Signing-In Book with the full name of the club or group, their fire warden and the names of all members of the party (including any who may be camping or sleeping in a vehicle in the grounds at Lowstern).

Logs and Kindling: All visitors to our Huts **must** bring their own supplies of dried natural logs, compressed wood logs and kindling to burn on the open fires or wood-burning stove. Coal and coke **may not** be used. (NB at Lowstern, wood **must not** be taken from either the plantation or the Members' wood store, and open fires must not be lit in the grounds).

Parking at Low Hall Garth: our lease restricts LHG users to park **no more than 4 vehicles** in the marked and signed centre zone of the car park above the cottage. See website for alternative parking.

Electric vehicles: Due to the limited nature of the power supply to the club huts, EV's and camper vans **must not** be charged using a 'normal' 13A socket under any circumstances.

Portable appliances: No portable electrical appliances may be brought into the club's huts.

Dogs: with the exception of assistance dogs, no dogs or other pets are allowed within the building.

Hirer's Responsibilities: the hirer shall be responsible for taking reasonable care of buildings, furniture and equipment whilst in residence. Before visiting a hut, the hirer **must** have read and understood the contents of the Hut Handbook which can be downloaded from the relevant Hut page: <http://www.yrc.org.uk/huts/ycr-huts/>.

All accommodation and the grounds **must** be left clean and tidy before departure. A detailed leaving checklist is provided in both in the hut and the relevant Hut Handbook.

Any damage either found or caused should be reported to the Huts Booking Secretary when paying.

Data Protection: The YRC collects the Hut hirer's contact details in accordance with our Privacy Notice and will use them only for administering your booking of one of our Club huts. We will not pass them on to anyone else.